



The Navajo Nation

DR. JOE SHIRLEY, JR.
President

BEN SHELLY
Vice President

March 27, 2009

MEMORANDUM

TO : Program Managers
: Division Directors
Federal Funded Programs

FROM : C. May
Cordell Shortey, Contracting Officer
Contract and Grants Section (CGS)
Office of Management and Budget (OMB)

SUBJECT : Procedure on Fiscal Year (FY) 2012 Federal Budget Request (FBR)

Pursuant to Section VI. B., of the Navajo Nation FY 2009 Budget Instructions and Policies Manual, the instructions on the subject matter have been developed. These are available for your use at www.omb.navajo.org (OMB Website) and implementation is effective immediately. An orientation will be provided on April 6, 2009 beginning at 1:00 p.m. in the NN Museum Auditorium. Your attendance is critical so you can receive the information necessary to implement the process successfully.

Some of you have been involved in seeking funding through the American Recovery and Reinvestment Act (ARRA) of 2009, a.k.a. Economic Stimulus Bill that was enacted by Congress recently. We urge you, from a strategic perspective, to coordinate the FY 2012 FBR with ARRA to avoid duplication or conflict and make most of the opportunity in securing new funding.

Our Office (CGS/OMB) is impacted by the projected shortfall on FY 2009 operating revenues the Navajo Nation is facing. Thus, we are forced to conduct business under such conditions and constraints. Your accessing the instruction off our website and bringing a hardcopy to the orientation is a part of this.

We appreciate your active participation in addressing the needs of the NN people. Contact your assigned Contract Analyst at CGS / OMB if you have questions.

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